



**Minutes of the Parish Council Meeting**


held on Wednesday 19<sup>th</sup> March 2025 at 7.00pm in West Row Outdoor Bowls Club, Beeches Road, West Row IP28 8NY

**Present:** Cllr A Fisher, Cllr R Hamill, Cllr A Goodenough, Cllr M Connery, Cllr S Knight and Cllr L Doyle

Also in attendance: Sharon Vale, Parish Clerk and 5 MOP.


The Chair opened the meeting at 7:00pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

351	<b><u>Apologies and acceptance for absence</u></b>  Apologies received from Cllr M Peachey, Cllr J Goodenough and Cllr D Waldron	
352	<b><u>To receive members' declaration of interest and dispensations relating to items in this agenda.</u></b>	
353	<b><u>To resolve that the minutes of the meeting of the council held on Wednesday 19<sup>th</sup> February 2025 are a true and correct record.</u></b>  It was resolved that the minutes of the meeting on Wednesday 19 <sup>th</sup> February 2025 were a true and correct record. The minutes were signed by the Chair.	
354	<b><u>Public participation (10 minutes in total).</u></b>  A member of the public wished to raise a concern over the procedure for dealing with a planning application. The concerns were noted, and further action was taken under Item 356 (d). A concerned member of the public reported that her cat was tragically killed by a car on Pott Hall Road earlier today, highlighting the issue of speeding vehicles in the area. This incident marks the second time within a year that her cats have been involved in such accidents. Additionally, she expressed worries about her children's safety while crossing the road. The Clerk will investigate the costs associated with installing additional signage along that section of the road.	<b>Clerk</b>
355	<b><u>External reports</u></b>  (a) D/Cllr Colin Noble – Suffolk County Council  Non attendance – February report attached.  (b) D/Cllr Don Waldron – West Suffolk Council  Non attendance – nothing to report.	

Signed by Chair of Meeting:   
Date Signed: 16-04-2025



	<p><b>(c) Squadron Leader Andy Bell – RAF Mildenhall</b></p> <p>Non attendance – nothing to report.</p> <p><b>(d) PC Andrew Green – Community Police Officer</b></p> <p>Non attendance – nothing to report. Cllr A Fisher to contact Tim Passmore.</p>	AF
356	<p><b><u>To consider planning applications.</u></b></p> <p>(a) <b>DC/24/0729/RM</b> – Reserved Matters Application Re-Consultation in respect of a Planning Proposal – Land off Mildenhall Road, West Row. <b>Object</b> – overdevelopment concerns and highway access issues.</p> <p>(b) West Suffolk Local Plan Main Modifications Consultation. Consultation open from 4<sup>th</sup> March 2025 to 15<sup>th</sup> April 2025.</p> <p>(c) Street Naming Application – Development off Beeches Road. Names have been put forward for consideration.</p> <p>(d) <b>DC/25/0318/FUL</b> – Planning application – two dwellings – Meadow View, 140 Ferry Lane, West Row. <b>OBJECT.</b> Please see the attached documentation.</p>	<p>Clerk</p> <p>Clerk</p>
357	<p><b><u>Matters relating to governance.</u></b></p> <p>To appoint our Internal Auditor for 2024/2025 year end.</p>	
358	<p><b><u>Financial matters.</u></b></p> <p>a. Approval and Authorisation of Payments for March 2025. It was unanimously Resolved to Accept the payments.</p> <p>b. Approval of February 2025 Bank Reconciliation was received.</p> <p>c. Approval of February 2025 Current/Deposit Account was received.</p>	
359	<p><b><u>Matters relating to street furniture/amenity provision</u></b></p> <p>a. Report on Speed Indicator Device Findings – Results remain consistent.</p> <p>b. Update on Footpath 30 (eroded riverbank) along the river at bottom of the Gravel. Ongoing.</p> <p>c. SCC Development. Awaiting further information.</p> <p>d. Shop Drove Footpath. Ongoing.</p> <p>e. Building site at the entrance to Pott Hall Road. Cllr A Fisher is still trying to contact SCC.</p> <p>f. New Cemetery. Ongoing.</p> <p>g. Hedge/Verge Cutting around the village. Clerk to arrange for verges to be cut in May/June.</p> <p>h. Phone Box Painting. The painter did an excellent job repainting the phone box at no cost. In appreciation of his work, the Parish Council will place an advertisement in the Parish Echo at the parish's expense for a year, as a gesture of thank you. The Clerk to write a thank you letter.</p>	<p>AF</p> <p>Clerk</p> <p>Clerk</p>

Signed by Chair of Meeting: 

Date Signed: 16.04.2025






# West Row Parish Council

Clerk: Sharon Vale  
Telephone: 07860 358493  
Email: [clerk@westrow-pc.gov.uk](mailto:clerk@westrow-pc.gov.uk)  
Website: <https://westrow-pc.gov.uk>  
Chair: Cllr Alan Fisher

	<p>i. The Ancient Parish of Mildenhall Charities. Since last month's parish meeting, the legal order has been made by SCC, if there are any outstanding objections to the legal order, which must be lodged by 11<sup>th</sup> April 2025, SCC will notify the Parish Council.</p> <p>j. Additional cabling to village sign by the memorial. Cllr A Goodenough, Cllr A Fisher and the clerk will meet with BA Electrical to obtain a quotation for cabling for lighting installation.</p>	Clerk/AG
360	<p><b><u>Other working party updates/reports</u></b></p> <p>a. Update to the Echo/Parish Magazine. Next edition going to print.</p> <p>b. Update to Neighbourhood Plan. Leaflets have been distributed for the Draft Plan Consultation. The two drop in events at the Parish Office will be on Saturday 22<sup>nd</sup> March 2025 and Saturday 19<sup>th</sup> April 2025 from 10:00 to 12:00. The full version of the plan will be available to download from the Parish website from Friday 14<sup>th</sup> March 2025.</p> <p>c. Warm Place Update – next fish and chip lunch arranged for Friday 21<sup>st</sup> March 2025.</p> <p>d. 100 Club Update.</p>	
361	<p><b><u>Allotment Matters</u></b></p> <p>Cllr A Goodenough was voted on as Chairman, James Coombes as Vice Chairman and Sharon Vale as Secretary for 2025/2026. Cllr M Connery and Cllr A Goodenough to source transportation to collect some free compost for the allotments. The Secretary is looking into obtaining a grant for fencing around the allotments.</p>	
362	<p><b><u>Events</u></b></p> <p>a. Litter Pick – Saturday 12<sup>th</sup> April 2025 – 10:00 to 12:00.</p> <p>b. Easter Egg Hunt Monday 21<sup>st</sup> April 2025, The Shed, Jarmans Lane – 11:00 to 13:00. Cllr S Knight has produced a map along with a quiz.</p> <p>c. 80<sup>th</sup> Anniversary End of WWII 2025. We will celebrate VJ Day to mark the end of World War II over the weekend of 15<sup>th</sup> to 17<sup>th</sup> August 2025. West Row Historical Society to take the lead on this event. Cllr R Hamill continues to chase grant applications. All is coming together for the planned activities.</p> <p>d. Parish Council Surgeries. Next surgery to take place on Saturday 22<sup>nd</sup> March 2025 from 10:00 to 12:00, along with the draft Neighbourhood Plan drop in event. Additional surgeries will be on every third Saturday of the month.</p>	SK
363	<p><b><u>Chair and Councillors' reports/suggestion (on the night)</u></b></p> <p>Cllr M Connery has received several requests from residents regarding safety concerns, particularly due to children riding electric scooters and exiting the footpath onto the road without looking. He has been asked to explore the possibility of installing safety rails along the Cricks Road footpath near the triangle to address the issue. Clerk to speak to Suffolk Highways. Cllr M</p>	Clerk

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	Connery asked the Clerk to investigate costs for signage aimed at improving safety on Pott Hall Road, specifically signs for "cats" and "children crossing". The purpose would be to make drivers more aware and potentially slow them down, especially considering recent events.	
364	<b><u>Correspondence and exchange of additional information (at the discretion of the Chair)</u></b>	
365	<b><u>Date of the next meeting</u></b>  To confirm the date of the next meeting, scheduled for Wednesday 16 <sup>th</sup> April 2025.  Meeting closed at 21:00 hours.	

Signed by Chair of Meeting:.....

Date Signed: 16-04-2025.....